



## **Information Memo: Redistricting Monthly Update**

**TO:** School Board

**FROM:** Trisha Kocanda, *Superintendent*  
*Administrative Team*

**February 26, 2019**

### **Background**

An imbalance in elementary school enrollment among the three elementary schools necessitated a review of school attendance areas in 2016. At that time, the community experienced the widest disparity in elementary school student enrollments in over 50 years. Crow Island educated 45% of K-4 students in the District and was deemed over capacity. Greeley was under capacity and Hubbard Woods near optimal capacity. Due to this disparity in elementary enrollment, anticipated future enrollment levels at each elementary school, and a commitment to equitable educational programming and services, a shift in school attendance boundaries is required.

Redistricting alone does not ensure equitable programming. School facilities also influence how and when programming is offered. Therefore, the School Board expanded the enrollment balancing initiative to include a facility review. With a recently approved Educational Master Facility Plan, we now have a commitment to maintain the neighborhood school model with (3) K-4 schools and (1) 5-8 school campus and are able to re-engage in the redistricting work to find the best possible solution to a very complex and emotional challenge.

At the November 27, 2018, school board meeting, the School Board reviewed and agreed to the proposed redistricting process and timeline. The administration committed to monthly School Board updates to monitor progress and uphold accountability to the timeline.

## Redistricting Annotated Timeline with Updates

A redistricting update, in the form of a log of updates, will be included for all regular School Board meetings. See below for the December 2018 - January 2019 updates (most recent updates in **bold**).

<i>Date</i>	<i>Plan</i>	<i>Update</i>
October 23, 2018	School Board approves EMFP <ul style="list-style-type: none"> <li>- Commits to K-4; 5-8 grade configuration</li> </ul>	Done
November - December 2018	<p>Review Enrollment Balancing Project materials and data, including enrollment projections and fall 2016 boundary scenarios</p> <p>Update Cropper GIS with current enrollments           <ul style="list-style-type: none"> <li>- Analyze K-4 boundary scenarios (ex. review historical patterns to determine most reliable enrollment zones)</li> </ul> </p> <p>Update Village and Police officials with current status and review Enrollment Balancing Project materials and Cropper analysis; Examine <i>One Winnetka</i> potential impact</p> <p>Update parents and community on planning; develop Redistricting Fact Sheet</p> <p>Principals examine building schedule changes for projected enrollments (ex. When specials are offered, staffing needs, etc.)</p>	<p>Done</p> <p>Updated Cropper with current figures and conducted our own internal 10-year historical analysis with enrollment software.</p> <p>Met with Village and Police on November 12, 2018. Ongoing communication taking place.</p> <p>Done; <a href="#">webpage created</a> and went live on November 29, 2018.</p> <p>Communication sent to all families on November 29, 2018.</p> <p>Met with realtor groups and Central PTO and sent a communication to preschools.</p> <p>Met and Ongoing</p>

<i>Date</i>	<i>Plan</i>	<i>Update</i>
January - February 2019	<p>Evaluate K-4 boundary scenarios and projected enrollment impact with Village and Police for traffic considerations and safe walkways to schools; determine needed modifications (ex. Stop signs, walkway maintenance) for each plan and any incurred cost</p> <p>Evaluate K-4 boundary scenarios with the bus company for routing and needs</p> <p>Principals examine building schedule changes for projected enrollments (ex. When specials are offered, staffing needs, etc.)</p> <p>Evaluate data for permissive transfers and 2019-2020 Kindergarten registration to understand the impact on enrollment projections.</p>	<p>The village will be providing safe routes to school for possible scenarios.</p> <p><b>Narrowed concepts with data related to safety, walkways, and demographics.</b></p> <p><b>Scenarios submitted and under evaluation by North Shore Transit</b></p> <p>Updated at January administrative meeting.</p> <p><b>Ongoing;</b> reviewed five permissive transfer requests for January Board meeting</p>

**Next Steps:**

- Review North Shore Transit’s analysis of potential routing needs.
- Continue to design school schedules to accommodate the change in enrollment for fall 2020.
- Narrow K-4 boundary scenarios with Demographer, Village, and Police based on best practice and district guidelines.
- Evaluate specific students and families based on impact (ex. Identify those impacted by short-term kindergarten plan).
- Determine appropriate family accommodations and choice scenarios.
- Evaluate traffic patterns and routes; safe walkways to schools.
- Evaluate the specific impact on the number and location of households
- District-wide Collaboration with PTO leadership on guiding principles for positive transition planning